

Checklist for Individual Tourist Visa C

个人旅游签证申请材料清单

Basic Documents 基本材料	
1	Visa application form Fully completed and signed by the applicant 签证申请表 完整填写并由申请人本人签字
2	Two passport pictures -In colour, 3 x 4 cm (approx. 1.2 x 1.6 inch) -Facing forward, white background 两张护照照片 -彩色, 3x4厘米 (大概 1.2x1.6英寸) -正面白底
3	Passport - Valid for at least three months after date of return to China - Containing at least two blank visa pages - Issued within the previous ten (10) years - For non Chinese nationals: a residence permit for China, valid until after the return. - 2 copies of the identification page and 1 copy of all visa pages 护照 -护照有效期在回中国之后不少于三个月 -护照内不少于两页空白签证页 -护照签发时间在最近十年之内 -对于非中国籍申请人: 必须持有中国居留许可, 其有效期在签证申请人回中国以后仍须有效。 -两份护照首页复印件, 一份以往所有签证复印件
4	Medical insurance (holders of diplomatic passports are exempted) Minimum coverage 30,000 EURO, for medical costs and medical repatriation, valid in all Schengen countries during the whole validity of the issued visa. 医疗保险 (外交护照持有者无需提供) 在签证有效期内, 且适用于申根国, 保险额不低于 3 万欧元, 包含紧急医疗和医疗遣返的费用。

List of supporting documents to be submitted by applicants travelling for the purpose of tourism

申请以旅游为目的的签证所需提交证明文件清单

5	Flight reservation When applying for a visa for multiple visits: reservation of the first visit. Attention: A confirmed return ticket. The ticket should be bought only after the visa has been issued! 机票预订单 当申请多次入境旅游签证时, 首次旅行的机票预订单注意: 需为确认的往返机票。机票应该在签证颁发后出票付款
6	For minors (under 18): Student card & Original letter of the school, mentioning: -full address, telephone number of the school -permission for absence -name and function of the person giving the permission -1 photocopy thereof 未成年人(18岁以下): - 学生证+学校出具的证明信原件, 包含如下信息: - 完整的学校地址及电话 - 准假证明 - 批准人的姓名及职位 - 复印件一份
7	Minors travelling with both parents/one parent/alone: -With both parents or guardians: Notary Certificate of kinship or proof of guardianship legalized by MFA. - With one parent or one guardian: Notary Certificate of kinship or proof of guardianship and Notary Certificate of permission to travel (place, dates) by the non-travelling parent or legal guardian legalized by MFA. - Alone: Notary Certificate of kinship or proof of guardianship and Notary Certificate of permission to travel (place, dates) by both parents or legal guardians legalized by MFA. Note: When one of the parents or legal guardians are not in China, their permission attested by the pertinent authorities in the country of residence. 未成年人与双方家长/单方家长/单独旅行时: -与双方家长或监护人旅行: 亲属关系或监护关系证明, 公证+外交部认证 -与单方家长或监护人旅行: 亲属关系或监护关系证明和不同行的一方家长或监护人给同行家长的“出行同意书”(标明旅行目的地国家和具体旅行日期)。两份文件都要公证+外交部认证 -未成年人单独出行: 亲属关系或监护关系证明和双方父母或监护人出具的“出行同意书”(标明旅行目的地国家和具体旅行日期)。两份文件都要公证+外交部认证 备注: 当父母一方或监护人不在中国, “出行同意书”需要在所在国的相关部门去签字认证。
8	Original "Hukou" (no translation) With photocopies of all pages (only for Chinese nationals). 户口簿原件(无需翻译)及户口簿所有页的复印件(只针对中国公民)。
9	Proof of accommodation For the whole duration of the intended stay. 住宿证明 涵盖在申根国家停留的全部期间。
10	Travel programme Documents providing clear evidences about your travel programme (booking transportation, itinerary, etc.) 旅行计划 能够清晰展示旅行计划的文件(交通方式预订, 行程单等)

11	<p>Proof of solvency of the applicant: Bank statements from the last 3 to 6 months, no deposits For employees: -a sealed copy of the business licence of the employing company -a letter from the employer (in English, or in Chinese with English translation) on official company paper with stamp, signature, date and clearly mentioning:</p> <ul style="list-style-type: none"> • address, telephone and fax numbers of the employing company • the name and position in the employing company of the countersigning officer • the name of the applicant, position, salary and years of service • approval for leave or absence <p>For retired persons: Proof of pension or other regular income For unemployed adults: - If married: Letter of employment and income of the spouse + Notary certificate of marriage, legalised by MFA. - If single/divorced/widow/widower: Any other proof of regular income. 申请人偿付能力证明 最近 3 至 6 个月的银行对账单, 无需存款证明</p> <p>在职人员: - 盖章的公司营业执照复印件 - 由雇主出具的证明信(英文文件, 或者中文文件附上英文翻译), 需使用公司正式的信头纸并加盖公章, 签字, 并明确日期及如下信息:</p> <ul style="list-style-type: none"> • 任职公司的地址、电话和传真号码; • 任职公司签字人员的姓名和职务; • 申请人姓名、职务、收入和工作年限; • 准假证明。 <p>退休人员: 养老金或其他固定收入证明 未就业成年人: - 已婚者: 配偶的在职和收入证明 + 婚姻关系公证书 (由外交部认证) - 如果单身/离异/丧偶: 其他固定收入证明</p>
12	<p>For foreign applicants, 1 copy of residence permit issued at least 3 months and still valid after expiration of the visa (Original needs to be presented during interview) 外国人须持有签发 3 个月以上且签证到期后仍有效的暂住证复印件 (面试时须出示原件)</p>
13	<p>Those whose Hukou and work place are not in the same province, 1 copy of residence permit issued at least 3 months, if applicable (Original needs to be presented during interview) 对于户口和工作地不在同一省区的申请人, 须持有签发三个月以上且有效的暂住证复印件 (如有) (面试时须出示原件)</p>

ATTENTION: You are advised to contact the Greek Consular Office in Beijing / Shanghai / Guangzhou prior to your application for the additional documents per category. The Greek Consulate maintains the right to ask for further documents if necessary.

请注意: 在您选择提交签证的辅助材料前建议您先与希腊驻北京/上海/广州领事馆联系。
希腊领事馆 (签证处) 有权利要求申请人提交其他的材料。